

MINUTES OF THE REGULAR BOARD MEETING
OF THE
WAYNE COUNTY JOINT VOCATIONAL SCHOOL DISTRICT
BOARD OF EDUCATION

December 18, 2024

The Wayne County Joint Vocational School District Board of Education was called to order in Regular Session by President Don Noble at 6:30 p.m. on Wednesday, December 18, 2024, held in the Career Center.

Call to Order – Pledge of Allegiance – Moment of Silence

ROLL CALL

Roll Call showed members Zachary Bolinger, Sandra Cerniglia, TJ DeAngelis, Lisa Gwin, Ryan Kuzma, Susie Lawson, Don Noble, Jody Starcher, Doug Stuart, Ann Tschantz and Brad Yochheim were in attendance.

Greg Roadruck and John Smith were unable to attend.

APPROVAL OF AGENDA CORRECTIONS / ADDITIONS / DELETIONS

Roll Call Vote to Approve the December 18, 2024, Regular Board Meeting Agenda and Addendum as presented/amended.

IV. SUPERINTENDENT’S CONSENT AGENDA (ROLL CALL)

B. Certified Employment

Addition of 4. Employment of the following person(s) as full-time Certified Personnel for the 2024-2025 school year as per Board Policy and the negotiated agreement:

NAME	POSITION	CONTRACT	DAYS	CLASS	STEP	EFFECTIVE
Cody Rising	Cybersecurity & Computer Programming Instructor	New 1	97	1	3	1/6/25

Addition of 5. Melody Martell resigning from Assistant to School Nurse effective 12/18/24 in order to accept the position of Medical Assisting Instructor effective 12/19/24 and remaining at Class 3, Step 16 on a Continuing contract per the negotiated agreement

F. Approval to remove the following from inventory (**was none**):

Addition of 1. Various items from IT that will be sent to Buildings & Grounds for disposal/recycling

G. Approval to accept the following donations:

Revision to 6. **Powder coating of 30** welding booths from Will-Burt for use in the Welding Fabrication program, with an approximate value of \$6,000

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Approval of Agenda Corrections, Additions, Deletions – (Con't)

Removal of 8. Various items from IT that will be sent to Buildings & Grounds for disposal/recycling

Addition of 9. \$50 from Matt Plybon as a thank you to and for use by Key Club for a social event

V. REGULAR AGENDA

C. Documents and Materials (**Voice**)

Addition of 3. Approval of the following job description(s):

a. Ohio Options Program Coordinator

Motion and then Voice Vote to approve the December 18, 2024 Agenda Corrections, Additions and Deletions.

Motion by Susie Lawson, second by Sandra Cerniglia

Motion Carried

Yes: Zachary Bolinger, Sandra Cerniglia, TJ DeAngelis, Lisa Gwin, Ryan Kuzma, Susie Lawson, Don Noble, Jody Starcher, Doug Stuart, Ann Tschantz and Brad Yochheim

PUBLIC HEARING ON THE FY 2025-2026 TAX BUDGET

PUBLIC PARTICIPATION/INTRODUCTION OF GUEST

Deb McDonald

STAFF RECOGNITION

1. High School Staff Excellence Awards
Brad Nyholm, Graphic Design & Photography Instructor
2. Adult & Community Education Staff Excellence Awards
Lucy Ewing, AE Administrative Assistant

APPROVAL OF THE FY 2025-2026 TAX BUDGET

Motion to approve the 2025-2026 Tax Budget as presented

Motion by Brad Yochheim, second by Zachary Bolinger

Motion Carried

Yes: Zachary Bolinger, Sandra Cerniglia, TJ DeAngelis, Lisa Gwin, Ryan Kuzma, Susie Lawson, Don Noble, Jody Starcher, Doug Stuart, Ann Tschantz and Brad Yochheim

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BOARD MINUTES

Motion and then Voice Vote to approve the minutes from the November 20, 2024 Regular Board Meeting.

Motion by Doug Stuart, second by Jody Starcher

Motion Carried

Yes: Zachary Bolinger, Sandra Cerniglia, TJ DeAngelis, Lisa Gwin, Ryan Kuzma, Susie Lawson, Don Noble, Jody Starcher, Doug Stuart, Ann Tschantz and Brad Yochheim

SUPERINTENDENT’S REPORT

- A. Director’s Report
- B. Principal’s Report
- C. Updates on Superintendent’s Advisory Committees
- D. Important Upcoming Dates and Times

EVENT	DATE	DAY	LOCATION	TIME
WCSCC Board of Education Meeting	12/18/24	W	G101/ Board Room	6:00 p.m. Reception 6:30 p.m. Regular Meeting
Winter Break – No School	12/23/24- 1/3/25	M-F (2 weeks)		
Tentative WCSCC Board of Education Meeting	1/15/25	W	G101/Board Room	6:30 p.m. – Organizational Meeting with the Regular Meeting to Follow
Martin Luther King Day – No School	1/20/25	M		

Motion to approve the Superintendent’s Report items A-D

Motion by Lisa Gwin, second by Jody Starcher

Motion Carried

Yes: Zachary Bolinger, Sandra Cerniglia, TJ DeAngelis, Lisa Gwin, Ryan Kuzma, Susie Lawson, Don Noble, Jody Starcher, Doug Stuart, Ann Tschantz and Brad Yochheim

TREASURER’S CONSENT AGENDA

- A. Finance
 - 1. Approval of the list of purchase orders and budgetary check register for November 2024
- B. Approval of the Financial Reports for October

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TREASURER'S – (Con't)

Motion and then Roll Call Vote to approve the Treasurer's Consent Agenda item A.

Motion by Doug Stuart, second by Zachary Bolinger

Motion Carried

Yes: Zachary Bolinger, Sandra Cerniglia, TJ DeAngelis, Lisa Gwin, Ryan Kuzma, Susie Lawson, Don Noble, Jody Starcher, Doug Stuart, Ann Tschantz and Brad Yochheim

SUPERINTENDENT'S CONSENT AGENDA

NOTES:

- Items under the consent agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board member requests an item be clarified or even removed from the agenda for separate action.
- All employee hires are pending BCI/FBI background checks, appropriate licensure, and any other required documentation.

The Superintendent recommends the following actions:

A. All Employment

1. Approval of the State of Ohio Minimum Wage increase to \$10.70/hour effective January 1, 2025

B. Certified Employment

1. Approval of the following resignation(s):

NAME	POSITION	REASON	EFFECTIVE
Suzette Best	High School Medical Assisting Instructor	Resignation	1/5/25
Suzette Best	AE Medical Assisting Instructor	Resignation	1/5/25

2. Approval of the following Certified Personnel for Adult & Community Education, part-time/supplemental/hourly, as needed, pending sufficient enrollment, per time sheets, effective 2024-2025 year:

NAME	CONTRACT	CLASS	STEP	HOURLY RATE	EFFECTIVE
Ethan Bachman	Adult Education Certified T&I Instructor	IV	6	\$27.64	1/7/25
Christopher Garrett	Adult Education Certified T&I Instructor	II	6	\$21.51	1/7/25

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SUPERINTENDENT’S CONSENT AGENDA – (Con’t)

3. Employment of the following certified individual(s) to substitute in area(s) indicated for the 2024-2025 year at a daily rate of \$120 from work day one until work day 30. On work day 31, they will receive a daily rate of \$140:

NAME	AREA	EFFECTIVE
Michael Bragg	HS Academic/Career Tech Teacher	11/20/24

4. Employment of the following person(s) as full-time Certified Personnel for the 2024-2025 school year as per Board Policy and the negotiated agreement:

NAME	POSITION	CONTRACT	DAYS	CLASS	STEP	EFFECTIVE
Cody Rising	Cybersecurity & Computer Programming Instructor	New 1	97	1	3	1/6/25

5. Melody Martell resigning from Assistant to School Nurse effective 12/18/24 in order to accept the position of Medical Assisting Instructor effective 12/19/24 and remaining at Class 3, Step 16 on a Continuing contract per the negotiated agreement

C. Classified Employment (none)

D. Consultant Contracts (none)

E. Volunteers (none)

F. Approval to remove the following from inventory:

1. Various items from IT that will be sent to Buildings & Grounds for disposal/recycling

G. Approval to accept the following donations:

1. Two blue jackets and \$500 cash from Darling Ingredients/National FFA Foundation for use by FFA students, with an approximate value of \$630
2. 25 tool bags from Lincoln Electric for use at the Grand Opening of the Welding Lab, with an approximate value of \$456.25
3. Use of a JLG Telehandler for three days from Leppo Rents for use in the Welding Lab, to remove a shear and for a student demo, with an approximate value of \$2,592
4. 31 pair of Honeywell Hearing Protectors from BWXT for use by CTE students, staff, and visitors, with an approximate value of \$255.75

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5. \$70 from Lowe and Young, Inc. for use by our FFA students
6. Powder coating of 30 welding booths from Will-Burt for use in the Welding and Fabrication program, with an approximate value of \$6,000
7. Carbide inserts from J Horst Manufacturing for use in the Machining Technologies program, with an approximate value of \$2,630
8. \$50 from Matt Plybon as a thank you to and for use by Key Club for a social event

Motion and then Roll Call Vote to approve the Superintendent’s Consent Agenda Items A-G

Motion by Susie Lawson, seconded by Don Noble

Motion Carried

Yes: Zachary Bolinger, Sandra Cerniglia, TJ DeAngelis, Lisa Gwin, Ryan Kuzma, Susie Lawson, Don Noble, Jody Starcher, Doug Stuart, Ann Tschantz and Brad Yochheim

REGULAR AGENDA

GRANTS AND AGREEMENTS

1. Approval of an Affiliation Agreement with the Office of Dr. Brent Lehman, M.D. for clinical learning experiences
2. Approval of a school/institutional membership with the Orrville Area Chamber of Commerce for 2025 for a cost up to \$300
3. Approval of a school/institutional membership with the Wooster Area Chamber of Commerce for 2025 for a cost of \$420
4. Approval of an institutional membership with North Central Workforce Alliance (NCWA) for 2025 for a cost of up to \$600
5. Approval of an Award Agreement with the Ohio Department of Higher Education for the Talent Ready Grant Awards program, in the amount of \$55,760

Motion and then Roll Call Vote to approve Grants and Agreements 1 – 5

Motion by Doug Stuart and Ann Tschantz

Motion Carried

Yes: Zachary Bolinger, Sandra Cerniglia, TJ DeAngelis, Lisa Gwin, Ryan Kuzma, Susie Lawson, Don Noble, Jody Starcher, Doug Stuart, Ann Tschantz and Brad Yochheim

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RESOLUTIONS

None

DOCUMENTS AND MATERIALS

1. Approval of the revised 2025-2026 School Year Calendar
2. Approval of the following overnight field trip request(s):

FIELD TRIP	REASON	LOCATION	DATE	# STUDENTS	# ADVISORS	# PARENTS
SkillsUSA Ohio Regional Officer Training Institute	Leadership Training	Deer Creek Lodge and Conference Center – Mount Sterling, OH	1/20-1/23/25	3	SkillsUSA Ohio State Director Jackie Walker will be in charge of students	0

3. Approval of the following job description(s):
 - a. Ohio Options Program Coordinator

Motion and Voice Vote to approve Documents and Materials items 1 – 3

Motion by Brad Yochheim, second by Susie Lawson
Motion Carried.

Yes: Zachary Bolinger, Sandra Cerniglia, TJ DeAngelis, Lisa Gwin, Ryan Kuzma, Susie Lawson, Don Noble, Jody Starcher, Doug Stuart, Ann Tschantz and Brad Yochheim

NEW BUSINESS

- A. Appointment of the current Board President to serve as President Pro-Tempore for the 2025 Organizational Meeting
- B. Approval for the Organizational Meeting to take place on 1/15/25 at 6:30 p.m. in G101/Board Room with the Regular Meeting to follow

Motion and Roll Call Vote to approve New Business items A – B

Motion by Zachary Bolinger, second by TJ DeAngelis
Motion Carried.

Yes: Zachary Bolinger, Sandra Cerniglia, TJ DeAngelis, Lisa Gwin, Ryan Kuzma, Susie Lawson, Don Noble, Jody Starcher, Doug Stuart, Ann Tschantz and Brad Yochheim

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NEW BUSINESS – (Con't)

APPROVAL TO ACCEPT THE BID WITH STARK COUNTY COG TO PURCHASE A NEW 2025 BLUEBIRD 77/78 PASSENGER SCHOOL BUSS

- C. Approval to accept the bid, with the Stark County COG utilized for the bidding process, and purchase of a new 2025 Bluebird 77/78 Passenger School Bus for the purchase price of \$145,646:

Cardinal Bus Sales
6280 Harding Highway
Lima, OH 45801

Motion and then Roll Call Vote to approve New Business Item C.

Motion by Susie Lawson, second by Ann Tschantz

Motion Carried

Yes: Zachary Bolinger, Sandra Cerniglia, TJ DeAngelis, Lisa Gwin, Ryan Kuzma, Susie Lawson, Don Noble, Jody Starcher, Doug Stuart, Ann Tschantz and Brad Yochheim

ITEMS OF DISCUSSION

- A. The Board discussed the OSBA call for action and Triway Open House and Ribbon Cutting Ceremony on 12/19/2024 at 4:00 p.m.

EXECUTIVE SESSION

Motion by Brad Yochheim was seconded by Lisa Gwin to go into Executive Session at 7:09 p.m. for the purpose of the employment of public employees for the purpose of dismissal of a public employee with possible action.

Motion by Brad Yochheim, seconded by Lisa Gwin

Motion Carried

Yes: Zachary Bolinger, Sandra Cerniglia, TJ DeAngelis, Lisa Gwin, Ryan Kuzma, Susie Lawson, Don Noble, Jody Starcher, Doug Stuart, Ann Tschantz and Brad Yochheim

President Don Noble called the meeting back to Regular Session at 7:24 p.m.

APPROVAL TO ACCEPT THE RESIGNATION OF DR. KIP CRAIN, SUPERINTENDENT

Motion and then Roll Call Vote to accept the Resignation of Dr. Kip Crain, effective July 31, 2025.

Motion by Susie Lawson, second by Ann Tschantz

Motion Carried.

Yes: Zachary Bolinger, Sandra Cerniglia, TJ DeAngelis, Lisa Gwin, Ryan Kuzma, Susie Lawson, Don Noble, Jody Starcher, Doug Stuart, Ann Tschantz and Brad Yochheim

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ADJOURNMENT

Motion and then Voice Vote to adjourn at 7:25 p.m.

Motion by Zachary Bolinger, second by Brad Yochheim

Motion Carried

Yes: Zachary Bolinger, Sandra Cerniglia, TJ DeAngelis, Lisa Gwin, Ryan Kuzma, Susie Lawson, Don Noble, Jody Starcher, Doug Stuart, Ann Tschantz and Brad Yochheim

President

Treasurer